



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VIII



SCHOOLS DIVISION OF CATBALOGAN CITY

Division Memorandum

No. 197 S. 2018

ATTENTION: Education Program Supervisor
 All Public School District Supervisors
 School Heads & Teachers (Elem. & Secondary)

FROM: CRISTITO A. ECO, CESO V
 Schools Division Superintendent

SUBJECT: **PLANNING CONFERENCE FOR THE ROLL-OUT OF MFAT (Multi-Factored Assessment Tool) , SPECIAL EDUCATION & INCLUSIVE EDUCATION**

DATE: June 3 & June 14, 2018

1. In support of the various trainings and workshops conducted by the Department of Education at the national and regional levels and in connection with Regional Memorandum No. 250 S.2018 , this office through the Curriculum Implementation Division (CID) shall conduct a Planning Conference as schedule stated below.
2. Inclusive Education shall find ways of enabling schools to serve all children in the community. Thus , this Planning Conference shall be conducted to properly empower trainers , update PSDS's in the utilization of MFAT and involve them in the preparation of the District-Based Roll-out.
3. Participants and venue to this Planning Conference should follow the arrangement and schedule indicated on the table below.

	Dates/Time	Venue	Participants
MFAT	June 8, 2018 @ 1:00 pm	Catb.I SPED Center	Grade I Trained Teachers & PSDS's
Special Education	June 14, 2018 @ 1:00 pm	Catb.I SPED Center	Grade I & 7 Receiving Trained Teachers & the 3 SPED Teachers Regional Trainers
Inclusive Education	June 14, 2018 @ 9:00 a.m	LR , City Division Office	CID concerned personnel

4. Immediate and wide dissemination and compliance to this Memorandum is desired





Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte



May 30, 2018

REGIONAL MEMORANDUM

No. **250**, s. 2018

ROLLOUT OF THE MULTI-FACTORED ASSESSMENT TOOL, INCLUSIVE EDUCATION, AND SPECIAL EDUCATION TRAININGS IN THE DIVISIONS

To: **Schools Division Superintendents**
All Others Concerned

1. In support of the various trainings and workshops conducted by the Department of Education at the national and regional levels, this Office, through the Curriculum and Learning Management Division (CLMD), requires the different Schools Division Offices (SDOs) in the region to conduct a district-based rollout of the Multi-factored Assessment Tool (MFAT), Inclusive Education, and Special Education trainings starting June 2018.
2. The trainings shall be conducted to properly orient the teachers in the utilization of the MFAT, update receiving teachers on the latest practices in Special Education, and involve division and school administrators in the stronger implementation of inclusive education.
3. Participants to the above-mentioned trainings should follow the arrangement indicated on the table below:

NAME OF TRAINING	PARTICIPANTS
MFAT	Grade 1 Receiving Teachers and/or Grade 1 SPED Teachers
SPECIAL EDUCATION	Grades 1 and 7 Receiving Teachers
INCLUSIVE EDUCATION	Division Supervisors, District Supervisors, School Heads, and Department Heads

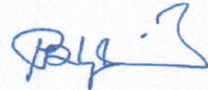


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4. The SDOs may conduct the said trainings separately or together in one event. However, the training design should allot enough time for the essential topics to be covered should the SDO decide on combining the three.
5. The SDOs are further advised to tap the expertise of both the nationally-trained and regionally- trained Learning Facilitators from their own divisions to serve as resource speakers or trainers.
6. Expenses in the conduct of the rollout such as registration, travel, meals, accommodation, venue rental, and materials may be charged to the Division Local Funds, SPED Funds, School MOOE, or other allowable sources subject to applicable accounting and auditing procedures.
7. The Schools Division Superintendents should see to it that classes left by the teachers who will be required to attend the training shall be handled by a substitute teacher, department head, or school head; or merged/distributed to other classes in order to ensure that students' learning will not be sacrificed.
8. The participants to this activity who travel or render services on days that fall on weekends, holidays/special non-working holidays, can avail of service/leave credits equivalent to eight (8) hours of service per day as allowed under DepEd Order No. 67, s. 1988 and CSC Memo Circular No. 09, series 1988.
9. The SDOs, through the Division SPED Coordinators, are tasked to submit a report on the conduct of the trainings a week after the event to the CLMD at clmd.region8@deped.gov.ph or to the Regional SPED Coordinator who may be reached at dean.endriano@gmail.com.
10. Immediate dissemination of and strict compliance with this Memorandum are desired.



RAMIR B. UYTICO, Ed.D., CESO IV
OIC-Regional Director

Enclosures: None

References:

To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT

INCLUSIVE EDUCATION

MFAT

SPECIAL EDUCATION

TRAINING-WORKSHOPS