



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VIII



**SCHOOLS DIVISION OF CATBALOGAN CITY**  
2<sup>nd</sup> Floor Laohoo Bldg. Del Rosario St. Catbalogan City, Samar

December 10, 2018


**DIVISION MEMORANDUM**

No. 447 s. 2018

**2018 DIVISION YEAR-END PERFORMANCE EVALUATION CUM  
4th QUARTER DIVISION PERSONNEL CONVERGENCE**

**TO: ALL DIVISION OFFICE PERSONNEL  
PUBLIC SCHOOLS DISTRICT SUPERVISORS**

1. With the Division efforts to fully establish and implement the DepEd Results-Based Performance Management System (RPMS), this Office shall conduct the 2018 Division Year-End Performance Evaluation on December 20-22 2018 at a venue to be announced later.
2. This activity has the following objectives:
  - a. To evaluate the performance of the Division Office Personnel based on their agreed deliverables and performance targets.
  - b. To rate the actual accomplishment and result outputs of the Division Office Personnel.
  - c. To utilize the results of the evaluation as basis for performance rewarding and professional development planning.
3. The participants of this activity are the Division Office Personnel and Public Schools District Supervisors who are requested to bring their approved 2018 IPCRF/OPCRF together with their MOVs as basis for the final evaluation.
4. All expenses to be incurred in the conduct of this activity shall be chargeable against Division MOOE funds subject to the usual accounting and auditing procedure.
5. Immediate dissemination on the content of this Memorandum to all concerned is earnestly desired.

  
**CARMELINO P. BERNADAS, Ph.D., CESO VI**  
OIC-Schools Division Superintendent

Reference: D.O. #2, s. 2015

To be indicated in the perpetual index under following subjects:

**PERFORMANCE RATING**

**EVALUATION**

OSDS/AS2/PU/ACC/12102018

