



Republic of the Philippines  
**Department of Education**  
**REGIONAL VIII**

SCHOOLS DIVISION OF CATBALOGAN CITY  
 Catbalogan City, Samar



**DIVISION MEMORANDUM**

No. 412 s. 2018

TO: Chiefs, CID/SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Public & Private Elementary and Secondary School Heads  
 Schools Sport Officers  
 All Other Concerned

FROM:  **CARMELINO P. BERNADAS, Ph. D., CESO VI**  
 Schools Division Superintendent

SUBJECT: **2018 DIVISION ATHLETIC MEET GUIDELINES  
 AND INDICATIVE SCHEDULE OF ACTIVITIES**

DATE: November 09, 2018

1. The field is hereby informed on the schedule of activities for the 2018 Catbalogan City Athletic Association (CCAA) Meet, to wit:

ACTIVITY	DATE	PERSON INVOLVED	VENUE
Submission of Delegation List	November 07, 2018	Socmob & Net Unit	Deped office
Submission of Athletes' Documents	November 16, 2018	DSAC Officials	DepEd office
Submission of District/Schools' Monikers	November 09, 2018	Socmob & Net Unit	SGOD office
Ground preparation and monitoring on the status of billeting schools and playing venues	November 16, 17, 23, 24 and December 3-4, 2018	All sports officers, TM's, Officiating officials, Coaches, other sports volunteers	Sports complex/Identified Playing Venues
Screening of Athletes Documents	November 19-23, 2018	DSAC Officials	Respective District
Interview of athletes	November 26-29, 2018	DSAC Officials	Designated area
Opening Ceremonies	December 6, 2018	All Delegations, MGT. & TECH'L. Officials, Host Division	Sports complex
Solidarity Meeting	December 6, 2018	Sports Officers, Technical Officials, Coaches, Chair of Health & Security	SNS Social hall
Search for Mr. & Miss CCAA 2018	December 6, 2018	Chair of CCAA search	Provincial Covered Court
CCAA Games Proper	December 6-8, 2018	Technical Officials, Coaches & athletes	Identified Playing Venues
Closing Program	December 8, 2018	All Delegations, MGT. & TECH'L. Officials, Host Division	Sports Complex



Republic of the Philippines  
**Department of Education**  
**REGIONAL VIII**  
 SCHOOLS DIVISION OF CATBALOGAN CITY  
 Catbalogan City, Samar



## 2. 2018 CATBALOGAN CITY ATHLETIC ASSOCIATION (CCAA) MEET GUIDELINES

- Elementary athletes must be born on (2006) or later and secondary athletes in (2001) or later.
- Total Medal tally will be used in determining the over-all Champion in both Elementary and Secondary.
- Medals earned by each level in each delegation will be combined to determine the over-all Champion.
- There will be a separate champion in elementary and secondary level.
- Athletes, coaches and chaperons must have complete documents and passed the Medical and Dental (City Division meet up to Palarong Pambansa) Examinations duly signed by a government physician,
- Athletes with **No** or **incomplete documents** cannot play.

## 3. Selection of Athletes for EVRAA 2019

- There will be a deliberation in selecting athletes in the Team events (composed of Sports coordinators, Tournament managers, winning coaches and representative from the City Sports Council). Athletes must be chosen based on their performance and as to their position in the team.
- All coaches in each delegation must submit their athletic document to their respective delegation Screening Committee Chairman. Only the delegation DSAC Officials are allowed to submit the complete athlete's documents to the DSAC Chairman during the date schedule of sports events. Two folders must be submitted; **1 for the Gallery Form and 1 for Athletes documents.**
- **No Contest, No Medals will be applied.**

4. For immediate dissemination and compliance of all concerned.

