



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VIII  
**SCHOOLS DIVISION OF CATBALOGAN CITY**



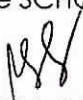

DIVISION MEMORANDUM

No. 402-A s. 2018

TO: Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
Elementary & Secondary School Heads  
All Others Concerned

FROM: **CARMELINO P. BERNADAS, Ph. D, CESO VI**  
Schools Division Superintendent

For the SCHOOLS DIVISION SUPERINTENDENT:

  
**EDGAR V. CALVADORES**  
EPS1, Mathematics 

SUBJECT: **SEARCH FOR THE 2018 DIVISION BEST SCHOOL READING IMPLEMENTER**

DATE: November 5, 2018

1. In line with the 2018 Division Annual Implementation Plan (AIP) to strengthen further the implementation of Every Child A Reader Program (ECARP) and to assess the effectiveness of the Reading Program through the Banner Project of the schools in the division, the Office through the Curriculum and Implementation Division (CID) will conduct the SEARCH FOR THE 2018 DIVISION BEST SCHOOL READING IMPLEMENTER from November 5 to December 15, 2018.
2. As majority of the schools in the Division have designed their School Banner Projects towards addressing Reading problems, it is expected that the Reading Programs in schools are effectively and continuously being implemented. Thus, this Division Search.
2. The Search aims to:
  - a. highlight the best practices of the winning elementary and secondary schools relative to the implementation of their School Reading Programs;
  - b. encourage School Heads and the entire school and community to ensure the development of the lifelong reading skills of their learners; and
  - c. strengthen the Every Child A Reader Program (ECARP) at the school level through the effective implementation of the School Banner Projects.
3. The Search is open to all elementary and secondary schools.
4. The documents/MOVs of the nominee elementary and secondary schools in the respective Districts shall be evaluated by the:
  - a. District Evaluation Team  
Chairman: Public Schools District Supervisor/PSDS  
Members: Central School Principal  
District ALS Coordinator
5. Upon the endorsement of the PSDS, the nominee-schools will be validated by the:
  - a. Division Evaluation Team  
Chairman: Education Program Supervisor/EPS1 (Program Coordinator)  
Members: Education Program Supervisor/EPS1  
Education Program Specialist II (ALS)



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5. The endorsed schools shall automatically be the entries in the selection of Division winners.
6. Attach herewith is the Guidelines for the Search for the 2018 Division Best School Reading Program Implementer.
7. District Supervisors are to submit to the Office through Mrs. Paulina D. Gabon, EPS1, English, the filled in evaluation forms on December 10, 2018 to give the Division Committee time to validate the nominated schools.
8. Expenses incurred by the schools relative to the Search shall be charged against local/school MOOE funds subject to the usual accounting and auditing rules and regulations.
9. Dissemination of this Memorandum is desired for the information and compliance of all concerned.

Enclosure: Guidelines for the Search for the 2018 Division Best School Reading Program Implementer

Reference: 2018 Division Annual and Implementation Plan (AIP)

Allotment: 1-2-3 (D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

SEARCH      ELEMENTARY      SECONDARY      AWARDS





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(Enclosure to Division Memorandum no. 402A. 2018)

**"SEARCH FOR THE 2018 DIVISION BEST SCHOOL READING PROGRAM IMPLEMENTER"**

Evaluation Criteria:

**1. Bases of the Program: Documented Data ----- (20%)**

- Availability of school Phil-IRI data (elementary) or school reading status report (secondary) of at least 2 years (SY 2017 – 2018 and 2018 – 2019)
- Interpretation of the two-year Phil-IRI/school reading data
- Availability of the School Reading Action Plans (SY 2017-2018 and 2018-2019)

**2. School/Classroom Preparations ----- (25%)**

- Daily Lesson Plans/DLL
- Instructional Materials (IMs)/Learning Resources (LRs) developed
- Evidences of the utilization of the different reading strategies in classroom instruction and reading remediation activities
- Development/enhancement of teacher's competence to implement the program (Trainings/Seminars/IA/SLACs attended relative to reading)

**3. Impact/Effectiveness ----- (20%)**

- Effect/Impact of the program on the academic performance of the learners (2-year comparative data on the Mean and MPS)
- Effect/Impact of the program on the progress of the reading levels of the learners (consolidated Phil-IRI reports for the last 2 school years)
- Measures that would ensure sustainability of the program
- 95% to 100% of the total school population are readers

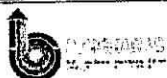
**4. Advocacy & Collaboration ----- (20%)**

- Program awareness of the internal & external stakeholders (Minutes of the program information dissemination in assemblies/meetings/and other activities)
- Evidences on the involvement of stakeholders in the program implementation
- Acquisition of books/reading materials/IMs/and others through donations

**5. School Reading Clinic/Reading Corners ----- (15%)**

- Existence of functional School Reading Clinic or classroom reading corners
- Availability of varied reading materials
- Evidences/s on the utilization of the facility

**TOTAL ----- 100%**





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**"SEARCH FOR THE 2018 DIVISION BEST SCHOOL READING PROGRAM IMPLEMENTER"**

Name of School: \_\_\_\_\_ School Head: \_\_\_\_\_

**Instruction:** Please read each item below then check the column according to the indicators"

- 5 - Outstanding
- 4 - Very Satisfactory
- 3 - Satisfactory
- 2 - Fair
- 1 - Needs Improvement

AREAS OF CONCERN	5	4	3	2	1	Remarks
	O	VS	S	F	NI	
<b>1. Bases of the Program: Documented Data (20%)</b>						
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<b>3. Impact/Effectiveness (20%)</b>						
• Effect/Impact of the program on the academic performance of the learners (2-year comparative data on the Mean and MPS)						
• Effect/Impact of the program on the progress of the reading levels of the learners (consolidated Phil-IRI reports for the last 2 school years)						
• Measures that would ensure sustainability of the program						
• 95% to 100% of the total school population are readers						
<b>4. Advocacy &amp; Collaboration (20%)</b>						
• Program awareness of the internal & external stakeholders (Minutes of the program information dissemination in assemblies/meetings/and other activities)						
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• Acquisition of books/reading materials/IMs/and others through donations						
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• Existence of functional School Reading Clinic or classroom reading corners						
• Availability of varied reading materials						
• Evidences/s on the utilization of the facility						
<b>TOTAL</b>						

\_\_\_\_\_  
**Evaluator**

