



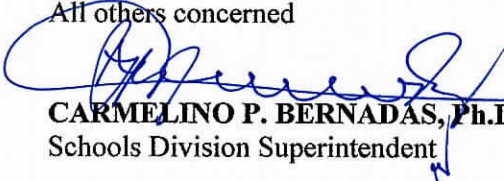
Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VIII
SCHOOLS DIVISION OF CATBALOGAN CITY



DIVISION MEMORANDUM

No. 338, s. 2018

TO: Chief Education Supervisors
Education Program Supervisors
Public School District Supervisors
Public Elementary and Secondary School Heads
All others concerned

From: 
CARMELINO P. BERNADAS, Ph.D., CESO VI
Schools Division Superintendent

SUBJECT: **Call for Submission of Research Proposals for SY 2018-2019**

DATE: September 21, 2018

1. Research is one of the requirements mandated from all master teachers by the Department of Education, hence; this Office through the Planning & Research Unit encourages all **MASTER TEACHERS** to submit their **RESEARCH PROPOSALS** on or before **OCTOBER 5, 2018**.
2. These research proposals that they shall submit on October shall be the same completed research paper that they need to submit at the end of the school year, and that time, it shall bear the complete and comprehensive research results.
3. The proposals shall use the prescribed format specified in **DepEd Order No. 16, s. 2017**, as follows:
 - I Context and Rationale
 - II Action Research Questions
 - III Proposed Innovation, Intervention and Strategy
 - IV Action Research Methods
 - a. Participants and/or other sources of data and information
 - b. Data Gathering Methods
 - c. Data Analysis Plan
 - V Action Research Work Plan and Timelines
 - VI Cost Estimates
 - VII Plans for Dissemination and Utilization
 - VIII References
4. All proposals for every school shall be endorsed by the school head and noted by the public schools district supervisor then stamped received by this Office through the receiving section before these will be forwarded to the Planning & Research Unit.
5. For clarifications and other inquiries, research proponents may contact the Division Research Coordinator via 09295539367 or (055) 251-8269.
6. Immediate dissemination of this Memorandum is desired.

