



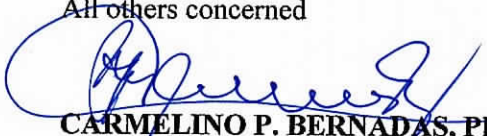
Republic of the Philippines
DEPARTMENT OF EDUCATION
Regional Office No. VIII (Eastern Visayas)
SCHOOLS DIVISION OF CATBALOGAN CITY
Catbalogan City



DIVISION MEMORANDUM

NO. 336, S. 2018

TO: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary and secondary School Heads
All others concerned

FROM: 
CARMELINO P. BERNADAS, Ph.D., CESO VI
OIC-Schools Division Superintendent

SUBJECT: **Reorientation of Project SABUT and Status Reporting of Technical Assistance Provision to Schools and Learning Centers**

DATE: September 20, 2018

1. Technical assistance is one of the key professional activities provided by the Schools Division Office to the schools which is geared towards giving school leaders support and guidance in identifying problems and finding the right solutions for a more effective organization, hence; this Office will be having the presentation of Project *SABUT* to schools and learning centers on September 25, 2018 (Tuesday) at a venue to be announced later.
2. The activity aims to:
 - a. re-orient school heads and public schools district supervisors on the TA mechanism;
 - b. re-orient participants on the concepts embedded in the Project *SABUT* Y2;
 - c. harvest updates on TA provision in schools and learning centers; and
 - d. other matters.
3. The participants to this activity are the 48 elementary and secondary School Heads and the 10 Public Schools District Supervisors of the 10 districts in schools Division of Catbalogan City.
4. All PSDSs are required to bring their TA reports, with clear photos, capturing the support extended to schools and learning centers from January 2018 to September of 2018.
5. Participants are requested to be at the venue at 8: 00 in the morning to maximize the time for the day's activity.
6. Widest dissemination of this Memorandum is earnestly desired.

