



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
 Region VIII  
**SCHOOLS DIVISION OF CATBALOGAN CITY**



**DIVISION MEMORANDUM**

NO. 262, s. 2018

**TO:** Chief Education Supervisors  
 Education Program Supervisors  
 Public Schools District Supervisors  
 Elementary and Secondary School Heads  
 All Others Concerned

**FROM:** **CRISTITO A. ECO, CESO V**  
 Schools Division Superintendent

For the Schools Division Superintendent:

*Paulina D. Gabon*  
**PAULINA D. GABON**  
 Education Program Supervisor

**SUBJECT: SPECIAL MEETING WITH ELEMENTARY AND SECONDARY SCHOOL YES-O and SCIENCE COORDINATORS**

**DATE:** JULY 30, 2018

1. To improve the implementation and delivery of YES-O programs and projects in the schools division the Office through the Curriculum and Instruction Division (CID) will conduct a **Special Meeting with Elementary and Secondary School YES-O and Science Coordinators at 1:00 in the afternoon of July 30, 2018 at Social Hall, Samar National School.**
2. The activity aims to:
  - a. check through the YES-O School Action Plan for SY 2018-2019 the school activities relative to the program;
  - b. submit copies of the YES-O Budget Proposal for SY 2018-2019; and
  - c. other matters
3. Participants are the Elementary and Secondary YES-O and Science Coordinators who are advised to **bring** the following items **for submission**:
  - a. Duly signed YES-O School Action Plan for SY 2018-2019;
  - b. Hard copy of the YES-O Budget Proposal for SY 2018-2019.
4. **No registration will be collected from the participants.** Travel and other related expenses incurred by the participants during the conduct of the activity are chargeable against local/school/MOOE fund subject to the usual accounting and auditing rules and regulations.
5. Dissemination of and compliance to this Memorandum are highly desired.

Enclosure: NONE

Reference: RA 7079, 2018 AIP

Allotment: 1-2-3 (D.O. 50-97)

To be indicated in the *Perpetual Index* under the following:

**MEETINGS**

**YES-O**

**YES-O/SCIENCE COORDINATORS**

