



Republic of the Philippines
DEPARTMENT OF EDUCATION
 Region VIII
DIVISION OF CATBALOGAN CITY
 Catbalogan City



DIVISION MEMORANDUM

No. 231, s. 2018

TO: Public School District Supervisors
 Public Elementary and Secondary School Heads
 Tournament Managers
 All Other Concerned

FROM: **CRISTITO A. ECO, CESO VI**
 Schools Division Superintendent

DATE: July 03, 2018

SUBJECT: **CITY SPORTS COORDINATION AND PLANNING
 MEETING WITH THE TOURNAMENT MANAGERS**

1. Please be informed that there will be a Coordination and Planning Meeting on **July 05, 2018, 3:00 PM** at **City Conference Hall**, 2nd floor, Mayor's Office.
2. In this regard, the following Tournament Managers are invited to participate in the said activity, to wit:

Tournament Managers	Sports Event
Mr. Gerard Jude T. Gerodiaz	Arnis
Mr. Federico B. Sombrero	Badminton
Mr. Orlando B. Abuyen	Basketball
Mr. Antonieto Gaviola	Basketball
Mr. Christian D. Lagrosa	Sepak Takraw
Mr. Reynaldo R. Cañedo	Table Tennis
Mr. Eric Jaboya	Taekwondo
Ms. Reynalda Bachao	Volleyball
Mr. Jose L. Plasabas, jr.	Event documenters

3. The agenda of the planning conference are:
 - City Sports Olympic Schedule of Games
 - Tournament Rules
 - Playing venues
 - List of Officiating officials
 - Athletes documents
 - Sports equipments
 - Official Colors & uniforms
 - Other matters
4. For confirmation and inquiries, please text or call **Ms. Carlyne Denise Lim** through #09085850509/09167028781. This Memorandum shall serve as **Travel Authority** of the participants.
5. Immediate dissemination of this Memorandum is desired.

