



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VIII
SCHOOLS DIVISION OF CATBALOGAN CITY



DIVISION MEMORANDUM

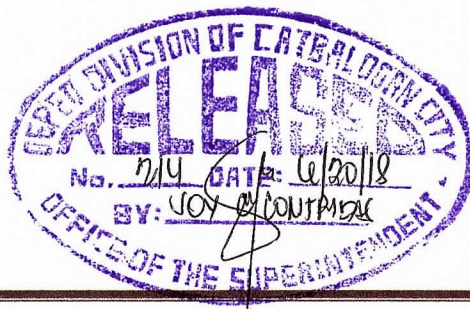
No. 714 s. 2018

June 20, 2018

CONDUCT OF CY 2018 2ND QUARTER NATIONAL SIMULTANEOUS EARTHQUAKE DRILL (NSED)

**To: Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
School Heads, Public and Private Elementary and Secondary Schools
School DRRM Coordinators
All Others Concerned**

1. In relation to the *Unnumbered Memorandum* dated *May 18, 2018* re: *Conduct of CY 2018 2nd Quarter National Simultaneous Earthquake Drill (NSED)*, the *Division of Catbalogan City* in coordination with the *Catbalogan City Disaster Risk Reduction and Management Council (CDRRMC)* are directing all elementary and secondary schools to participate in the simultaneous conduct of the said activity on June 21, 2018 at 2:00 in the afternoon,
2. The CDRRMC and other Civic Organizations selected the following schools to be their partner school during the conduct of NSED, while other schools will proceed with their own observance of the activity:
 - Catbalogan I Central Elementary School - KABALIKAT CIVICOM
 - Catbalogan V Central Elementary School - CDRRM
 - Samar National School - CDRRM and BFP
 - Silanga National High School – REACT
3. To ensure a smooth and successful facilitation and conduct of the activity, an ocular inspection and orientation shall be conducted prior to the actual event by the CDRRM and other civic organizations to their selected schools on June 20, 2018 at 9:00 in the morning.
4. A Picto-Narrative Report shall be submitted on or before July 02, 2018 to the division.
5. School Heads, teachers and School DRRM Coordinators are encouraged and requested to observe appropriate, suitable and systematic procedures relative to the execution of the activity and ensure safety of learners and personnel participating in the activity at all times.
6. Expenses incurred in the conduct of the said activity shall be charged to the School MOOE subject to the usual accounting and auditing rules and regulations.
7. For inquiries and concerns, you may approach, call or text **CHESETH T. CABALQUINTO**, *Project Development Officer II- DRRM*.
8. Immediate dissemination of and strict compliance to this division memorandum are highly directed.



CRISTITO A. ECO, CESO VI
Schools Division Superintendent





Republika ng Pilipinas
Kagawaran ng Edukasyon
Tanggapan ng Pangalawang Kalihim

MEMORANDUM

18 May 2018

For: Secretary Leonor Magtolis Briones
Undersecretaries
Assistant Secretaries
Bureau and Service Directors
ARMM Regional Secretary
Regional Directors
Schools Division Superintendents
Schools Concerned

Subject: CONDUCT OF CY 2018 SECOND QUARTER NATIONWIDE
SIMULTANEOUS EARTHQUAKE DRILL

All Department of Education offices and schools shall participate in the conduct of the CY 2018 Second Quarter Nationwide Simultaneous Earthquake Drills (CY 2018 Q2NSED). The Second Quarter NSED will commence on 21 June 2018 at 2:00 PM (Thursday), with the National Ceremonial Venue to be held at San Mateo, Rizal.

The objectives are as follows:

1. To evaluate the readiness and awareness of learners and DepEd personnel for earthquakes; and,
2. To evaluate the coordination and communication mechanisms during evacuation procedures and response.

Proper documentation and post-activity evaluation of said drill is required. All field offices are advised to make necessary preparations to ensure that the required reports are submitted on time (Annex A).

For strict compliance.


ALAIN DEL B. PASCUA
Undersecretary

Office of the Undersecretary for Administration

(Administrative Services, Information and Communications Technology, Disaster Risk Reduction and Management, Schools Health, Youth Formation, Baguio Teachers' Camp, Education Facilities/School Buildings)
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Annex A. Submission Guidelines for the Memorandum on the Conduct of the 2018 Quarterly Nationwide Simultaneous Earthquake Drills (CY 2018 Quarterly NSED)

All schools, school division offices, and regional offices should thoroughly follow the guidelines below; non-compliance is tantamount to non-acceptance of said reports.

1. School DRRM Coordinators will submit the reports only to respective SDO DRRM Coordinators by 26 June 2018.
2. Division DRRM Coordinators will consolidate NSED reports from School DRRM Coordinators and will submit only to respective Regional DRRM Coordinators by 4 July 2018.

Division DRRM Coordinators will copy furnish to respective Office of the Schools Division Superintendent.

3. Regional DRRM Coordinators will consolidate NSED reports from Division DRRM Coordinators and will submit to the DRRMS. Submit all consolidated reports regarding the documentation and analysis of the Quarterly NSED to drrmo+NSED@deped.gov.ph by 9 July 2018.

Regional DRRM Coordinators should copy furnish to their respective Regional Directors.

4. Cut-off time for all deadlines will be at 5:00 PM.
5. Regional DRRM Coordinators should use the naming convention below for emails:

[CY 2018 Q2 NSED] Report_<Region>

For strict compliance.