



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VIII



**SCHOOLS DIVISION OF CATBALOGAN CITY**

June 13, 2018

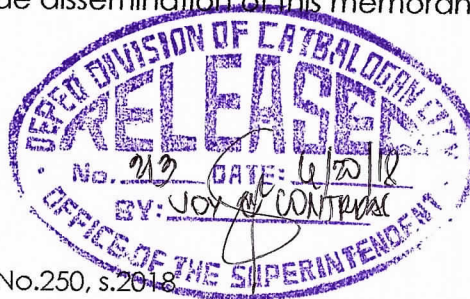
**Division Memorandum**

no. 213 s. 2018

TO: Chief Education Supervisor (CID)  
Education Program Supervisors  
Public School District Supervisors  
Elementary School Heads & Grade 1 Teachers

**LIVE-OUT DIVISION TRAINING-WORKSHOP ON MULTI-FACTORED ASSESSMENT TOOL (MFAT) AND INCLUSIVE EDUCATION**

1. In support to the various trainings and workshops conducted by the Department of Education both in the national and regional levels and in cognizant with Regional Memorandum No. 250 S.2018 , "Roll-Out of the Multi-Factored Assessment Tool, Inclusive Education and Special Education Trainings in the Divisions" , this office through the Curriculum Implementation Division (CID) shall conduct a Live-out Division Training-Workshop on Multi-Factored Assessment Tool (MFAT ) and Inclusive Education on July 5-7, 2018 at the venue to be announced later.
2. The objectives of the training –workshop are the following:
  - a. To properly orient the teachers in the utilization of the Multi-Factored Assessment Tool (MFAT);
  - b. Update receiving teachers(Grade I Teas.) on the latest practices in Special Education; and
  - c. Awareness of school administrators in the stronger implementation of inclusive education.
3. The participants to the Training-Workshop are the (10) District Supervisors, Elementary School Heads and All Grade 1 Teachers in the (5) Five Districts. (Pls. see enclosure 1 for the class scheduling.)
4. The participants are advised to bring the hard copy of MFAT Tool and materials.
5. A registration fee of One Thousand six hundred Pesos (Php1,600.00) shall be collected from the participants to defray expenses for the venue, food to cover the 3 lunch and 6 snacks (for 3 day ), needed supplies and materials and other incidental / miscellaneous expenses. All other costs incurred relative to the conduct of the training-workshop shall be charged against local/school MOOE funds subject to the usual accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this memorandum is earnestly desired.



**CRISTITO A. ECO, CESO V**  
Schools Division Superintendent

Enclosure: as stated

Reference: Regional Memo No.250, s.2018

Allocation: 1-2 (D.O.50-97)

To be indicated in the Perpetual Index under the following subjects:

ASSESSMENT

INCLUSIVE EDUCATION

M FAT

SPECIAL EDUCATION



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Inclosure no.1

List and numbers of participants per Classes per Room

District/School	No.of Grade I Teachers	No.of School Heads	PSDS	District/School	No.of Grade I Teachers	No.Of School Heads	PSDS
<b>C L A S S 1</b>				<b>C L A S S 2</b>			
<b>Catbalogan I</b>				<b>Catbalogan III</b>			
Catb I CES	7	1		Libas ES	1		
Catb.I SPED	1			Mangihay ES	1	1	
Salug ES	3	1		Socorro ES	1		
Palanyogon ES	1			Cawayan ES	1	1	
Bangon ES	1			Loyagoy ES	1		
Albalate ES	1			<b>Total</b>	<b>5</b>	<b>2</b>	
Cagutian PS	1	1		<b>Catbalogan IV</b>			
Gagudalo PS	1			Catb.IV CES	3	1	
Caramayon PS	1	1		Buri ES	1		
Cagusipan PS	1			Iguid ES	1	1	
Lobo ES	1	1		Cabugawan ES	1		
Totoringon PS	1			JPCMES	1	1	
<b>Total</b>	<b>20</b>	<b>5</b>		Old Mahayag ES	1	1	
<b>Catbalogan II</b>				New Mahayag ES	1	1	
				Pupua ES	1	1	
Bunuanan ES	3	1		San Roque ES	1	1	
Guinsorongan ES	3	1		San Vicente ES	1	1	
Pangdan ES	2	1		Silanga ES	2	1	
Madalunot ES	1	1		<b>Total</b>	<b>14</b>	<b>9</b>	
Darahuway Dako ES	1	1		<b>Catbalogan II</b>			
				Catb.II CES	4	1	
Ibol ES	1	1		Basiao ES	1	1	
<b>Total</b>	<b>11</b>	<b>6</b>		Majaba ES	1		
<b>Catbalogan III</b>				Darahuway Gote ES	1	1	
Catb.II CES	6	1		<b>Total</b>	<b>7</b>	<b>3</b>	
Bliss Community	3	1		<b>Catbalogan V</b>			
San Andres ES	2	1		Catb.V CES	3	1	
Lagundi ES	1	1		Rama ES	2	1	
<b>Total</b>	<b>12</b>	<b>4</b>		Buluan ES	1		
				Canhawan ES	1		
				Monbon ES	1	1	
				Cinco ES	1	1	
				Bagongon ES	1	1	
				Cagutsan ES	1	1	
				<b>Total</b>	<b>11</b>	<b>6</b>	
<b>Grand Total</b>	<b>43</b>	<b>15</b>	<b>5 (63)</b>		<b>37</b>	<b>20</b>	<b>5 (62)</b>



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**SCHOOLS DIVISION OFFICE OF CATBALOGAN CITY**

**LIVE-OUT DIVISION TRAINING-WORKSHOP ON MULTI-FACTORED ASSESSMENT TOOL (MFAT) AND INCLUSIVE EDUCATION**

Date: July 5 – 7, 2018

TIME	Day 1 ( July 5,2018)	Day 2 ( July 6,2018)	Day 3 ( July 7,2018)
7:00-8:00	<b>REGISTRATION</b>	<b>MOL</b>	<b>MOL</b>
8:00-9:00	<b>Preliminaries activities /Opening Program</b>	<b>Session 1: LET'S TALK</b> Class 1: <b>Myra B. Revira</b> Class 2: <b>Lina R. Recreo</b>	<b>Session 5: WORK OF HANDS</b> Class 1: <b>Myra B. Revira</b> Class 2: <b>Luzviminda Magallanes</b>
9:00-10:00	Statement of the Objective <b>Ma. Luz I. Orbe, CID Chief</b>	<b>Return Demo for Session 1</b>	<b>Return Demo for Session 5</b>
10:00-11:00	Inclusive Education Policy Framework for Basic Education <b>Class 1: Ruth Cabanganan-Principal</b> <b>Class 2: Ma. Luz I. Orbe, CID Chief</b>	<b>Session 2: TREASURE BOX</b> Class 1: <b>Amorlina A. Dillague</b> Class 2: <b>Fritzie Mabanan</b>	<b>Session 6: LET'S GET PHYSICAL</b> Class 1: <b>Rosario O. Cabudsan</b> Class 2: <b>Guadalopi Y. Bulan</b>
11:00-12:00	Leading and Managing Inclusive School <b>Class 1: Rosita B. Lim –PSDS</b> <b>Class 2: Ruth Cabanganan - Principal</b>	<b>Return Demo for Session 2</b>	<b>Return Demo for Session 6</b>
12:00-1:00	L U N C H B R E A K	A	K
1:00-2:00	Class 1: Introduction to Disability ( <b>Abegail De Guia-SPED Tea.</b> ) Class 2: Addressing Concerns on Classroom Instruction ( <b>Roselle D. Quitallig- SPED Tea.</b> )	<b>Session 3: MY DAILY ROUTINE</b> Class 1: <b>Rosario O. Cabudsan</b> Class 2: <b>Ma.Mercedes A. Mabini</b>	<b>Crafting Action Plan</b>
2:00-3:00	Class 1: Classification, types and characteristics of Disability ( <b>Aileen Tafiera –SPED Tea.</b> ) Class 2: Introduction to Disability ( <b>Abegail De Guia-SPED Tea.</b> )	<b>Return Demo for Session 3</b>	<b>Presentation of Action Plan</b>
3:00-4:00	Class 1: Addressing concerns on Classroom Instruction ( <b>Roselle D. Quitallig-SPED Tea.</b> ) Class 2: Classification , Types and Characteristics of Disability ( <b>Aileen Tafiera-SPED Tea.</b> )	<b>Session 4: WEATHER WEATHER</b> Class 1: <b>Michelle A. Medida</b> Class 2: <b>Lourdes Valerie S. Giray</b>	<b>EXHIBIT OF MFAT MATERIALS</b>
4:00-5:00	Orientation of MFAT Manual ( <b>Rosita B. Lim – PSDS</b> )	<b>Return Demo for Session 4</b>	<b>CLOSING PROGRAM</b>
<b>Officers of the day</b>	Class 1. C. Dacutan , T. Calades Class 2. C. Llever , A. Jacob	Class 1. A. Mendoza , Abegail De Guia Class 2. Imelda UY , Roselle D. Quitallig	Class 1 .M.MUSTACISA , Aileen Tafiera Class 2. F. OCENAR , Roselle D. Quitallig

Prepared by:

*Rosita B. Lim*  
**ROSITA B. LIM**

Public Schools District Supervisor, SPED Coordinator

Recommending Approval:

*Ma. Luz I. Orbe*  
**MA. LUZ I. ORBE**

Chief Education Supervisor, CID

APPROVED:

*Cristito A. Eco, CESO V*  
**CRISTITO A. ECO, CESO V**

Schools Division Superintendent

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