



Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Region VIII



**SCHOOLS DIVISION OF CATBALOGAN CITY**

**DIVISION MEMORANDUM**

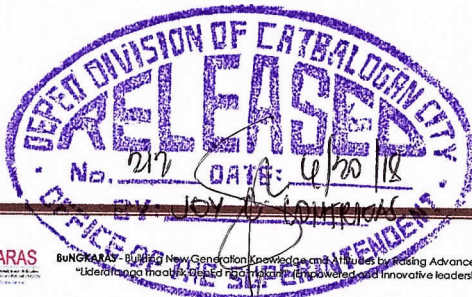
No. 217 s. 2018

June 18, 2018

**NATIONAL DISASTER RESILIENCE MONTH 2018 POSTER MAKING AND ESSAY WRITING CONTESTS**

**To: Assistant Schools Division Superintendent  
Chief Education Supervisors  
Education Program Supervisors  
Public Schools District Supervisors  
School Heads, Public and Private Elementary and Secondary Schools  
School DRRM Coordinators  
All Others Concerned**

1. Executive Order No. 29 dated 28 June 2017 renamed the **National Disaster Consciousness Month** to **National Disaster Resilience Month (NDRM)** with the theme “**KATATAGAN SA KALAMIDAD AY MAKAKAMTAN KAPAG SAPAT ANG KAALAMAN SA KAHANDAAN**”, shifting its focus from disaster awareness building to disaster resilience. NDRM is observed throughout the country for the whole month of July of every year, through the conduct of activities relative to building resilience. In this connection the **Office of Civil Defense** in partnership with the **Department of Education** will be having a **Poster Making (elementary) and Essay Writing (secondary) Contest on July 04, 2018**.
2. In line with this, districts and secondary schools shall conduct the said activity on or before June 22, 2018 and shall send One (1) selected participant per district and one (1) participant per secondary school for the Division level contest to be conducted on June 29, 2018 at Catbalogan V Central Elementary School, Library Hub at 9:00 in the morning. Winners from the Elementary Poster Making Contest and Secondary Essay Writing Contest shall represent the Division for the Regional level contest on July 04, 2018.
3. Expenses incurred in the conduct of the said activity shall be charged to the School MOOE subject to the usual accounting and auditing rules and regulations.
4. Attached are the mechanics of the contest from the Office of Civil Defense for guidance and information.
5. For inquiries and concerns, you may approach **CHESETH T. CABALQUINTO**, *Project Development Officer II- DRRM*.
6. Immediate dissemination of and strict compliance to this division memorandum is highly directed.



**CRISTITO A. ECO, CESO VI**  
Schools Division Superintendent



**BuNGKARAS** - Building New Generation Knowledge and Skills by Raising Advanced and Innovative School Leaders  
"Liderato ang maunlad na pag-unlad. Empowered and innovative leadership results to dynamic DepEd!"

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Republic of the Philippines  
Department of National Defense

## **OFFICE OF CIVIL DEFENSE**

**EASTERN VISAYAS – REGION VIII**

2<sup>nd</sup> Floor, Uytingkoc Bldg., Avenida Veteranos, Tacloban City

### **NATIONAL DISASTER RESILIENCE MONTH 2018** **Mechanics for Poster Making and Essay Writing Contests**

- II. **PARTICIPANTS.** The Poster-Making Contest is for Elementary students (Grade 1 – 6) while the Essay-Writing Contests is for High School students (Grades 7 – 10). The OCD and Department of Education Regional Offices may decide on limiting the number of participants per school, per school division or per province basis. The participants shall present a certification from their respective school or school division as the official representative.
- III. **DATES.** The Contests should be conducted within the first week of July, or before 06 July 2018. The entries of the First Place Winners in the Regional level should be sent to, and received by OCD Central Office by 13 July 2018.

Adjudication of entries at the national level will be on 18 July 2018. National winners will be notified through their Regional Offices. National Awarding will be on 31 July 2018.

#### **IV. POSTER-MAKING CONTEST GUIDELINES.**

1. All participants are entitled to ONE coach or chaperon.
2. The organizers may also provide the contestant with 20"x30" illustration boards which will serve as their canvass. The name and school of the participant should be pasted to the back of the board.
3. The organizers may also provide basic drawing and coloring materials. Participants may also opt to use other materials provided by the school or Local DRRMO being represented, limited to crayons, oil pastels, coloring pencils, watercolor, poster paints and markers.
4. After the announcement of the central theme of the contest, the participants are given five (5) minutes to consult with the coaches. After that, the participants are given two (2) hours to work on their entries. No more coach or chaperone interference is allowed during this period.
5. The artwork shall follow a **PORTRAIT** orientation. No text or mark identifying the participant should appear on the artwork.

6. The organizers shall display a wall or digital clock so that participants are guided on the time limitations. The organizers should also announce the following during the contest time: last one hour, last thirty minutes, last fifteen minutes, last five minutes, and last minute.

7. After the contest work period, all entries will be submitted to the organizers.

8. The Regional Panel of Judges shall be composed of the following:

- Chairperson : DEPED Regional Office Representative
- Members : OCD Regional Office Representative  
: PIA Representative  
: DOST Representative  
: DILG Representative
- Tabulator : OCD

9. Entries will be judged on the following criteria:

- Overall presentation incl. creativity, color harmony etc. - 50%
- Relevance to the theme - 40%
- Originality - 10%
- TOTAL** **100%**

10. After the adjudication and tabulation of results, the Panel of Judges shall announce and award the winners of the regional contest. The decision of the Panel of Judges shall be final.

11. Regional winners will receive the following prizes:

- 1<sup>st</sup> Place - PHP 5,000.00
- 2<sup>nd</sup> Place - PHP 4,000.00
- 3<sup>rd</sup> Place - PHP 3,000.00

#### V. ESSAY-WRITING CONTEST GUIDELINES.

1. All participants are entitled to ONE coach or chaperon.
2. Laptops will be used during the contest. Participants may bring their own laptops or use a laptop provided by the school or Local DRRMO being represented. Internet access of the laptop should be turned off throughout the duration of the contest. Designated personnel will be monitoring the contestants during the work period.
3. After the announcement of the central theme of the contest, the participants are given five (5) minutes to consult with the coaches. After that, the participants are given two (2) hours to work on their entries. No more coach or chaperone interference is allowed during this period.

4. Works must follow the specifications below

- Paper Size : A4
- Font Style : Arial
- Font Size : 12
- Alignment : Justified
- Margin : 1" on all sides
- Spacing : Double space

5. Works must be in English. Maximum word count is 2,000. Minimum word count is 750.

6. The name of the participant or school being represented should not appear in any part of the work. Participants will be given Reference Numbers which will be used to identify the entries.

7. The organizers shall display a wall or digital clock so that participants are guided on the time limitations. The organizers should also announce the following during the contest time: last one hour, last thirty minutes, last fifteen minutes, last five minutes, and last minute.

8. All entries should be saved using the Reference Number as file name. After the contest period, entries will be submitted through thumb drives provided by the organizers.

9. The Regional Panel of Judges shall be composed of the following:

- Chairperson : DEPED Regional Office Representative
- Members : OCD Regional Office Representative  
: PIA Representative  
: DSWD Representative  
: NEDA Representative
- Tabulator : OCD

12. Entries will be judged on the following criteria:

• Substance and content	-	40%
• Relevance to the theme	-	30%
• Originality	-	15%
• Mastery of the English language	-	15%
<b>TOTAL</b>		<b>100%</b>

13. After the adjudication and tabulation of results, the Panel of Judges shall announce and award the winners of the regional contest. The decision of the Panel of Judges shall be final.

14. Regional winners will receive the following prizes.

- 1<sup>st</sup> Place - PHP 5,000.00
- 2<sup>nd</sup> Place - PHP 4,000.00
- 3<sup>rd</sup> Place - PHP 3,000.00

#### VI. NATIONAL AWARDING GUIDELINES.

1. All First Place Winners in the regional contests qualify for the National Awards. These entries must be sent to and received by OCD Central Office on or before 13 July 2018, 5.00 PM.
2. The National Adjudication Committee is composed of the NDRRMC Technical Working Group on Information, Education and Communications.
3. The National Adjudication Committee shall use the same criteria in evaluating the entries.
4. National winners will receive the following prizes (after-tax) and plaque:
  - 1<sup>st</sup> Place - PHP 24,000.00
  - 2<sup>nd</sup> Place - PHP 20,000.00
  - 3<sup>rd</sup> Place - PHP 16,000.00
5. Final Adjudication for the National Awards will be on 18 July 2018. Announcement of National Winners will be coursed through the Regional Offices.
6. Awarding of winners will be on 31 July 2018, during the National Closing Ceremony for NDCM 2017.

#### VII. OTHER PROVISIONS

1. The OCD shall have exclusive rights to the use of the top three (3) entries in its communications and publication materials including but not limited to OCD Official Gazettes, online publications, calendars and planners. This exclusivity clause covers a period of two years from 01 August 2018 to 31 July 2020.
2. By joining the contests, all participants agree to release and discharge OCD and its officials and employees from any claims, losses or damages arising from their participation.
3. Participants agree that their names and the name of school represented may be released to the public for purposes of announcing the contest finalists and winners.