



Republic of the Philippines
DEPARTMENT OF EDUCATION
Regional Office No. VIII (Eastern Visayas)
SCHOOLS DIVISION OF CATBALOGAN CITY
Catbalogan City



DIVISION MEMORANDUM

No. 182, s. 2018

TO: Chief Education Supervisors
Education Program Supervisors
Public Schools District Supervisors
Public Elementary and Secondary Schools Heads
All others concerned

FROM: **CRISTITO A. ECO, CESO VI**
Schools Division Superintendent

SUBJECT: **2018 First Cycle Submission of Research Proposals for Basic Education Research Fund (BERF)**

DATE: May 28, 2018

1. This is in reference to Regional Memorandum No. 224, s. 2018 pertaining to the submission of the approved Research Proposals for Basic Education Research Fund (BERF) Grant for the School Year 2018-2019.
2. All regular employees, teaching, and non-teaching personnel of the schools division are eligible to avail of the research fund provided that they follow the DepEd prescribed format stipulated in **DepEd Order No. 43, s. 2015** and **DepEd Order No. 4, s. 2016** on the revised guidelines for the Basic Education Research Fund (BERF).
3. The **submission of research proposals** is up until **June 25, 2018 only**. All proposals shall pass the initial review by the Division Research Committee (DRC) before they will be endorsed to the Policy Planning and Research Division (PPRD) of the regional office for further evaluation and after which endorsement to the Assistant Regional Director for final approval and for funding.
4. For clarifications or inquiries, proponents may contact the Division Research Coordinator via cell number 09295539367 or call (055) 543-9480.
5. Immediate dissemination of this Memorandum is desired.

